

Trinity Episcopal Church

Annual Report

January 1 to December 31, 2019



The Rev. Lawrence B. Weeks, Rector
The Rev. Katie Holicky, Associate Rector
Nell Britton, Musician
Bill Green, Senior Warden
Steve Brown, Junior Warden
Kathie & Jeff Winchenbach, Treasurers
Dibbie Appleton, Clerk

ANNUAL PARISH MEETING
JANUARY 26, 2020
TRINITY EPISCOPAL CHURCH
580 Forest Avenue
PORTLAND, MAINE 04101

10:45 AM Brunch / Lunch	
Call to Order	The Rev. Lawrence B. Weeks
Opening Prayer / Prayer for Departed Trinity Members	The Rev. Lawrence B. Weeks
Welcome Newcomers	The Rev. Lawrence B. Weeks
Signing of Articles of Association	
Reading of Official Call	Dibbie Appleton, Clerk
Minutes of the 2018 Meeting	Dibbie Appleton, Clerk
Financial Reports	
• Report of 2019	Kathie & Jeff Winchenbach
Presentation of 2020 Budget	Kathie & Jeff Winchenbach
Reports of Parish Commissions:	
Worship Commission	
Christian Formation for Children and Youth	
Music Director	
Sound System	
Outreach	
Fellowship	
Reports of Other Parish Organizations:	
Altar Guild	
Herald	
Ushers & Greeters	
Layreaders & Lectors	
Acolytes	
Yard Sale	
Christmas Fair	
Building and Grounds Committee	
Eucharistic Visitors Program	
Butterfield Memorial Series	
Special Awards	
Report of the Nominating Committee (2020 Elections)	Committee
The Rector's Report	The Rev. Lawrence B. Weeks
Any Further Old or New Business	

**2019 ANNUAL REPORT
TRINITY EPISCOPAL CHURCH**

FINANCIAL

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2018 Annual Meeting Minutes

From January 27, 2019

The Rector of Trinity Episcopal Church opened the 2018 Annual Meeting by welcoming people and announcing that we would begin by serving ourselves from the potluck luncheon. A quick head count said roughly 50 were present. We had at least 5 out because of the flu, maybe more.

Call to order: The clerk, Dobbie Appleton, gave the official ‘Call to Order’ and Larry asked if there were any corrections to the minutes of last year’s Annual meeting, as they appear in the Annual Report. There being no additions or corrections, the clerk was asked to post those minutes to the official records.

Treasurers’ Report: The rector introduced Kathie and Jeff Winchenbach who shared the honors of presenting Trinity’s financial report. Kathie thanked Trinity’s volunteer bookkeepers, Beth Johns and Rick Gammon, as well as Sunday counters, Bill Green and Bill Spear and Art Hanson when he is in town. Karen Spear also contributes in the counting process. And she thanked everyone who help in tracking the weekly deposits and keeping records straight. All these people play a role in getting accurate numbers logged in for the treasurers to work with.

Kathie referred everyone to the Addendum included in the Annual Report and took people through the report some, explaining numbers as she went. She said our maintenance budget took the highest hit with extensive work needed on the sprinkler system in the Day Care School. She also explained that our major Outreach gifts come from our Cora Brown Fund which we are most fortunate to have to assist us in helping others. We were able, and she explained it in numbers too quickly for me to write it all down, to end the year in the black. She explained that we have \$136,504.24 available to us for operational expenses. She also explained that the diocese holds funds for us which are invested on our behalf, and from which we are entitled to use the interest only.

Jeff Winchenbach took over the treasurers’ report and said that he and Kathie work a good cop/bad cop routine. Kathie got to announce that we ended the year in the black, but Jeff gets to tell us that for 2019, we are facing a deficit budget. Stewardship has made it known that we have fewer pledges with which to work in 2019, and that results in \$7,600 fewer dollars to spend.

There will be an increase in the Day School rent this year, but the lease also will need to be renegotiated. He reported that our 2018 budget did not reflect a full year of music and Formation salaries so that this year’s budget gives us the full impact of those costs. Between utilities, diocesan assessment and those salaries and other regular expenses, Trinity faces a \$30,807. Deficit in 2019. Jeff reported that the vestry has, therefore, adopted a four-month interim budget. Because our two major fundraisers fall in the middle and latter part of the year, the Interim Budget appears bleak because it lacks the income from big fundraisers.

On February 10, announced Jeff, we will be having a big “think tank” meeting, inviting all parishioners to participate to help generate new ideas in fundraising. He reminded us

that our now Annual Trivia Night is a result of a similar brainstorming several years ago. The summer brunches and a gift basket auction at the Christmas Fair were also new ideas that brought in additional revenue. IF we can general several new fundraisers, perhaps we can get our deficit budget reduced. At some point in the early spring, we will bring a new budget for the remainder of the year to the congregation. Jeff thanked everyone present for their generous gifts to the church and invited everyone to be thinking of ways to help ourselves.

Our rector thanked Kathie and Jeff for all their work through the “slings and arrows” of our financial dealings at trinity, including a devastating, at the time, collapse of our computer and loss of backup information.

Formation: Larry asked Caitlin Dahms to stand and thanked her for her outstanding work thus far this year. He explained that Caitlin has been assisted by Katie Holicky (leader of the Youth Group) in learning how to navigate a formation program. Larry also said that a complete turn-around has happened and that trinity now is fully represented, with 6 or 7 involved in the Youth Group, whereas last year there seemed to be little interest. Caitlin thanked everyone for being so welcoming and helpful to her in this new position and received a good round of applause.

Music: Nell Britton was also introduced. She has been a welcome addition to our church, bringing music on both the piano and the organ. Nell said that she and the choir are working on a potential fundraiser, “Music with a Mission” where guest artists would be invited to perform and would take some of the admission charges but a portion would beset aside to help Trinity. We should be hearing more on this later.

Larry turned the meeting over to anyone wishing to add to a report or make comments or ask questions regarding all the other reports. Sarah Hoyt thanked all the **greeters and ushers** and suggested that we all need to wear our nametags —that doing so could increase our population.

Fellowship: Donna Downing and Linda Gordan have taken a giant leap for mankind this year by assuming the reins of trinity’s Fellowship Commission. Donna, in thanking people for stepping up to volunteer and help, with coffee hours and beyond, said of volunteer positions at Trinity: “It shouldn’t be a life sentence! We’ll see how it goes.” Larry praised Donna for her very astute observation as she encourages all of us to take a chance and pitch in for a short while. We all need to take turns to help trinity and then give the “other guy” a chance to do his share.

Buildings and Grounds: Larry recognized the Monday Morning gang of men who come and do this and that, mostly year-round. He said Steve Brown had worked so hard that he was now home with the flu! Bob Richards comes regularly to help and Skip Hoyt, Doug Crosby, Bryan Lewis and Steve Pollock have all been helpers in the do-it-yourself-gang that mends and tends to things at Trinity.

Outreach: Dibbie Appleton pointed out the big black soup-pot posters and reminded everyone that in addition to being Super Bowl Sunday, it is also “SOUPer Bowl Sunday”

next week and she will take all gifts relating to soup up to Project FEED to help feed the hungry.

Ruth Barnard Award: Larry worked his way to an announcement by referring to sparkling people who have been around a long time at Trinity, quietly giving and sharing talents. This person, he said, has an amazing sense of optimism in the face of some pretty heavy stuff she has faced. There was more but her longtime association with the Altar Guild, both as its leader and participant gave it away: Joan Newcomb wins the 2018 Ruth Barnard Award! Sadly, Joan is now recuperating at New England Rehab. Center (Brighton), recovering from recent foot surgery. Larry held up the brightly wrapped package and said he would deliver it to Joan after the meeting. Congratulations to Joan!

Going off the vestry: Larry praised and thanked Brooks More and Kris Lemay for their vestry service, Kris for her wisdom and sense of humor. Larry then explained that Brooks, whom Larry called ‘astute,’ brought to the vestry perhaps one of the most interesting of all meditations, which is how our meetings begin. Brooks asked us each to say in two or three sentences why we come to Trinity. It turned out to be a very interesting exercise for all of us. Larry said there is a third person leaving the vestry, but only for a nano second.” Marilyn, who stood to be recognized, has been on the vestry filling a vacancy and therefore is able to have her own term, which she has accepted.

Nominating: As chair of the Nominating Committee, Kris Lemay stood to announce the slate for 2019. She announced that Marilyn Thomas, Jane Hartwell and Chris Fraser are the newest members on the vestry. Not sure she announced the officers, but they do remain the same this year: Bill Green, Steve Brown, Jeff and Kathie Winchenbach, and Dibbie Appleton. The delegates to the October 2019 Diocesan Convention are Beth Johns and Pam and Bill Green. The alternate is Jan Lewis. Kris moved that the nominations be closed (David Ferland was the seconder) and the clerk was advised to cast a single ballot. The congregation voted unanimously that the single ballot was accepted.

The rector announced that it is his pleasure to be our rector and thanked everyone for being so welcoming to his children, family and himself. Bill Green, our senior warden, in facing our financial challenges, said we need to do what the Patriots did last weekend when they were not sure they’d win another ticket to the Super Bowl. They got mad! Let’s get mad and figure out how to raise more funds to help Trinity. Bill concluded his remarks by saying, “It is an honor to be here.”

Bishop Election Feedback: Larry said that a meeting would be held in the Ogden Room at the conclusion of our annual meeting to offer feedback to delegates Alice Moisen, Beth Johns and Marilyn Thomas who will be accompanying Larry to the election convention in Bangor on February 9.

There was a motion from Skip Hoyt that our meeting be adjourned and I think nearly everyone offered a second. Thus ended the Annual Meeting for 2018!

Dibbie Appleton, clerk

January 27, 2019

Report of the Clerk –2019

The “Clerk” is one of the four elected officers of the vestry and a member of the Executive Committee. The clerk is responsible for taking minutes at all the vestry meetings including retreats, and issuing the agenda for the coming vestry meeting after the monthly Executive meetings. The clerk also documents what happens at the Annual Meeting of the parish and issues the call to that meeting. The clerk is responsible for putting together the notebooks which are given to new vestry members and keeps records up to date.

There were twelve regular vestry meetings in 2019 and two special gatherings of both church vestries, one at St. Peter’s and one at Trinity. A vestry retreat was held on Saturday, March 2. The Executive Committee met prior to most vestry meetings though time constraints or poor weather led to several such meetings happening through copious emails.

As we face the retirement of our rector in September 2020, there will be more joint meetings with our counterparts at St. Peter’s, both on the Executive level and with full vestries and our plan is also to have St. Peter’s join Trinity’s 2020 Retreat so we can plan ahead together.

Please note that regular meetings of our vestry are open to all parishioners. They are held at 6:30 p.m. on the third Tuesday of the month in the Ogden Room at Trinity. If you wish to attend it would be helpful to know in advance so we can have enough seating available. Your interest is encouraged and most welcome!

It has been my privilege and honor to serve Trinity as your clerk .

Dibbie Appleton

Fellowship Commission Report – January 2020

The Fellowship Commission has been pleased with the support and positive feedback we've received from the parish during the past year. We're delighted that so many Trinity members have stepped forward to participate in the "Fellowship team"! People have offered to set up tables, prep food, clean up, and take down tables. We now have a nice list of people we can contact to help with coffee hour, breakfasts, lunches, funerals, and receptions. Please know that everyone is welcome to help out, so simply contact one of us to put your name on the list.

Fellowship continues to offer weekly coffee hours, because we understand how important coffee hour and community is to everyone, even though we're both steadfast eight o'clockers! A BIG thank you to those people who sign up to host. As we've noted in the weekly e-Herald and monthly Herald, we understand how daunting hosting coffee hour can seem if you've never done it, but it really isn't. We try to help out hosts by keeping the kitchen clean and supplied with regular and decaf coffee, tea, creamers, cheese, crackers, and cookies. Sometimes there are leftovers from events, which makes it easy to put out snacks. So please try hosting sometime in 2020. We'll gladly walk you through the process of making coffee!

Some people have been disappointed that we haven't had monthly breakfasts. We're trying something a bit different by hosting occasional early lunches following the 10:00 service. We were noticing that fewer and fewer people were attending breakfasts, so we thought more people might gather for a lunch. It's an experiment and we welcome your feedback. Mid-March or April is the target for the next luncheon, and we will be charging a small fee for it, as we have done for the breakfasts. We can always offer a breakfast one time and a lunch the next—simply let us know.

We have slowly replaced some kitchen items and have used funds for supplies as needed. As much as possible, we have been mindful of expenses, which is the reason we have not ordered new vinyl tablecloths but have put those items on the church wish list.

Again, thank you to everyone for their support and participation in Fellowship! The congregation that gathers together stays together.

Respectfully submitted,
Donna Downing & Linda Gordan

Friends of Woodfords Corner

These are the combined efforts that occurred between Trinity Episcopal Church (TEC) and Friends of Woodfords Corner (FWC) in 2019:

1. TEC donated hall for FWC's Spring Social; They also donated the use of Lincoln Hall for the monthly Trinity Park/FWC meetings.

2. TRINITY PARK clean up -

-TEC and FWC helped organize clean up day May 4 for Park.

-TEC and FWC organized help from Opportunity Crew from the City of Portland to help volunteers weed in the summer.

-FWC organized Master Gardeners to help TEC volunteers with clean up in fall.

3. THIRD THURSDAYS -

Despite being off to a rainy start, Third Thursdays kicked off in June and was moved indoors due to rain. Other events were held outside in July, August, and September. Attendance was quite good and it allowed for the neighborhood to enjoy an outdoor event in Trinity Park this past summer that was inclusive of music, food, dancing, kid's games, arts and crafts exhibitors, with each event having a theme. TEC contributed use of the hall, kitchen, food, restrooms, and many volunteers.

As FWC promotes neighborhood events via their on-line calendar and newsletter (such as TEC concerts, yard sale, Butterfield lectures, animal blessing, etc.), it is a great resource to continue to utilize for future promotion of TEC events.

Thank you to the many people who helped with all of these events in 2019! Anything TEC can do to increase our visibility and participation in the neighborhood, is a win for our church and for the folks in the neighborhood!

Respectfully submitted,
Mary Dumond

Outreach in 2019

Trinity has a long history of Outreach to the community. I stepped down as Outreach Chair about a decade ago, but have continued to maintain a few Outreach projects. I regret that my schedule does not allow me to do more. I am a committee of one backed by a whole church filled with generous people who help make each outreach venture a success. Thank you.

- **Souper Bowl Sunday:** On February 3, you brought in a lot of soups, chowders, stews, crackers and other things which I took to Project FEED. I will say that each year, I take fewer bags but our congregation has shrunk and Project FEED is thrilled with what Trinity sends to the food depot.
- **Root Cellar Dinner:** Maddie White worked her magic and organized yet another dinner on Munjoy Hill. Everything from paper products to the casseroles, salad, rolls, ice cream and punch is donated by YOU. It is always a great dinner. We go, planning to feed about 80. If there are leftovers because not as many as expected come, the food is given away the next day to those in need. It is a win-win situation. We served about 55 on April 11, 2019. Thank you, Maddie and all the suppliers!
- **Green Bag Ingathering for Project FEED:** Usually done in June, I did not do one in 2019. Somehow I felt that I am always asking for people to give to this or that, and the number of bags received each year has dwindled so I simply did not hold an ingathering in 2019.
- **Sock It to 'Em:** The big red sock did go up but this year, we were asked to help supply new underwear, mostly for men. So we did a "B, B & G" ingathering. On January 3, I took 108 pairs of new boxers and briefs, a small selection of women's underwear and 15 great pairs of warm gloves. B, B. and G! The Vestry approved my taking \$100 of Cora Brown Funds to buy extra B & B to top off our gift. Preble Street was thrilled! Thank you all so much! Think this was our 15th year of "Socking it" to Preble Street at Christmas time. Thank you all for helping!

Financial Outreach Gifts: Trinity is blessed to be gifted with funding from the Cora Brown Foundation. When Outreach makes requests for the larger annual gifts to several organizations, the funding comes from our Cora Brown Funds and we are so grateful for the support of that wonderful organization! The Vestry approved a \$2000 gift to St. Elizabeth's Jubilee Center, a \$1000 gift to Project FEED, and for the first time this year, \$500 to be given to Partners for World Health. An additional \$300 was sent to St. Elizabeth's with which I purchased 41 sets of thermal long underwear for men and women to distributed at St. Elizabeth's in a joint project with St. Alban's Episcopal on January 14, 2020. And there was the \$100 mentioned above, with which I shopped for Preble Street patrons.

The Rev. Katie Holicky has helped with Outreach this year, identifying several needs in our community. We did a mitten/glove collection for the children at Ocean Avenue Elementary. It is nice to have assistance finding out where our help is needed.

I am grateful to all of you who bring in clothing and household items which I take each week to St. Elizabeth's. I am part of the permanent staff each Tuesday and everyone has gotten used to the fact they have to help me unload my car with your donations. Household items are always in hot demand, even more so than clothing! Trinity's day of working at St. E.s is the first Tuesday of the month. Would you like to go with me some Tuesday and see what it's all about?

My guess is that Beth Johns has a report in this booklet about the Ocean Avenue Elementary School **Snack Program**, and the Gammon's have probably written a **Family Promise** report. Both programs fall under the Outreach umbrella and so I thank you and all who help in the two programs, for adding to Trinity's outreach! Thank you to all of you at Trinity for seeing a need and reaching out to help. Ours is a very caring and generous congregation and I am proud to be a part of it.

Dibbie Appleton, Outreach CHR.

The Labyrinth at Trinity - 2019

This is Trinity's 13th year of offering public walks and having the labyrinth used in outside programs.

In 2019:

- **We** had seven public monthly labyrinth walks over a 12 month period.
Including Ash Wed 4-7:30pm & Good Fri. noon-6pm
- **We** had a total of 64 people who came to walk during the year's offerings.
- **We** received a total of \$144 in donations. This amount doesn't include the \$100 donations given during the Nov. Center for Grieving Children walk.
- **We** had special offerings in:
January – Live music provided by Anneshin Wagner.
October – Labyrinth used at the Diocesan Youth Event.
November – Center for Grieving Children walk raised \$100 for the Center.
- **We maintain** an e-mail list used to announce Trinity's walks via Constant Contact.

All made possible due to our Labyrinth tenders!

The Labyrinth program is made possible by a small cadre of people, some Trinity parishioners and others who aren't. These folks give an hour or two each walk to help keep this ministry going!

We welcome anyone interested in participating in this program.

Contact: Jan Lewis or Robin Morin for more information.

One nickel at a time!

CLYNK is the bottle recycling program for Hannaford's. Trinity has had a Clynk account for a number of years. I purchase the bags for Trinity, using funds from our Clynk account, and there is usually a supply on the corner of Paula's desk in the office. If not, ask Paula or Dibbie and we'll get you a bag! A white sticky label on each bag identifies the bag with Trinity's account information. When the bag is mostly full, the parishioner then ties the top securely and drops the bag at the Clynk recycling depot near the store. A few days later, our account gets a little boost from your deposit, thank you very much! It all adds up, one nickel at a time! If you can't decide between a Diet Coke and a glass of wine, choose the wine; wine bottles net fifteen cents whereas the Coke can gets a nickel!

A number of parishioners participate in the program and through your generosity in donating bottle receipts to the Trinity Clynk Fund, we have raised several thousand dollars! In the fall of 2019, the treasurers asked me to turn in the Clynk funds which had been accumulating for several years.

I withdrew \$2,282. Those funds were marked as revenue for 2019.

I buy 120 bags at a time (12 boxes) and do so several times a year. We welcome new Clynk bag users. It's exciting to watch the balance go up, one nickel at a time! Thank you and drink up!

— Dibbie Appleton

Butterfield Memorial Series - 2019

On Wednesday, Thursday, October 30, 2019, Trinity held its ninth annual Butterfield Memorial Series Evening. This year's speaker was Elizabeth McLellan, RN, MPH, from Partners for World Health. Elizabeth began collecting discarded medical supplies in her own home. In 2009, with over 11,000 pounds of rescued supplies she founded the non-profit organization, Partners for World Health. In 2018 alone, Partners for World Health shipped over 150 tons of medical supplies and equipment globally. Elizabeth spoke passionately with humor and grace about the people and countries the organization helps. It was a special evening for those who attended.

Refreshments were offered in Lincoln Hall following the presentation. Elizabeth was able to spend additional time to chat with attendees.

The Butterfield Memorial Series is named for beloved parishioner Lou Butterfield, a young lawyer, husband and father, who died suddenly in 2010. The committee's mission is to continue this annual presentation as long as possible, combining Lou's social values along with the goal to Educate, Entertain and Inspire all who attend.

The Butterfield Memorial Series has offered nine years of unique and outstanding guest speakers: Bill Irwin, Kate Braestrup, Chris Cassidy, Lois Lowry, Richard Blanco, Reza Jalali w/Pihcintu Chorus & Linda Orsi Robinson, Zackary Fowler and Elizabeth McLellan!

As to who will be our 2020 speaker...it will indeed be someone special for this tenth anniversary! Interested in knowing more about the Butterfield Memorial Series and/or looking to help - Contact any of its members for more information.

Respectfully submitted by Jan Lewis

2019 Butterfield Committee Members:

Dibbie Appleton

Pam Cleghorn

Beth Johns

Jan Lewis

Alice Moisen

Altar Guild Annual Report 2019

Trinity Episcopal Church
Rev. Canon Lawrence (Larry) Weeks, Rector

The year 2019 included a great deal of service by the Altar Guild, including the Ordination to Deacon of our very own Katie Holicky, as performed by Bishop Brown. Service throughout the twelve months was provided by co-directors of the Altar Guild, Beth Johns and Jan Lewis, as well as our faithful members.

In terms of supplies, two candles were replaced (due to leakage and advanced age) and a new supply of gluten-free wafers (much tastier!) were ordered for the Ordination. The Altar Guild requested replacement of chasuble, stole, frontal, and hangings for the lecterns, but were counseled that the Vestry would be unable to grant the funds due to the church's current financial constraints. Our goal is to find a way to fund this replacement (costing approximately three-thousand dollars) in the near future. As we move into this new decade, we would also like to invite new members to serve with us on the Altar Guild.

Recorded by Carlla Potts, Director

Lay Eucharistic Visitors

Fourteen visits to those persons unable to attend church, and with or without Communion, was made by the Lay Eucharistic Visitors this past year. Additional visits were made by Bruce throughout the year to former parishioners who are now residents at Piper Shores. Those numbers are not included in this report.

Our rector, the Reverend Larry Weeks, regularly makes visits to the area hospitals and nursing homes to visit the sick and infirm, as well as responding to emergency home calls. Those statistics are not included in this report.

Is there anything about this ministry that anyone reading this report thinks they might have a calling to do? If so I encourage you to talk with Larry or a member of this committee for further details.

Training by our Rector, learning from the committee members, and a manual for Lay Eucharistic Visitors is provided. This manual provides not only theological, historical, liturgical, and pastoral information but also practical hints for the Lay Eucharistic Visitor.

Committee Members: Dibbie Appleton, Bruce Dalbeck, Edith McCormick
Respectfully submitted, Edith McCormick

The Newsletter and other communications

The Herald & Keynotes - 2019

This is basically my report from last year's annual report. What I wrote last year is clear and except for changing a few numbers, nothing has changed. Our newsletter mailed each month from Trinity continues to have news from both St. Peter's (Key Notes) and Trinity (The Herald) in it although the bulk of information in it reflects Trinity activities. Our combined newsletter began in January 2014. Because the reporting is quite Trinity-centered, I make a big effort to have news from both churches on the front page.

For anyone new to Trinity, this is how our newsletter operates: It is published eleven times a year, with a double issue circulated in late June for July and August events. I send an "alert" each month, calling for dates, articles, etc. to about 24 "reporters" who get info to me by the 11th of each month. I publish using a Mac in my home and make the master copies there. Our mass printing of an issue is done at the church and then it is processed for bulk mail. We mail, for roughly \$32.00 an issue, to about 210 households on or before the 20th of each month to ensure arrival of information before a new month begins. An issue ranges in size from 16 to 24 pages, depending on number of church activities. With the addition of our mailing to St. Peter's parishioners, they help to offset the increased paper usage and additional mailing costs.

The newsletter is a huge team effort! I may do all of the creative end of the issue (representing about 50 or more hours per issue), but if it were not for the "reporters" who supply most of the content, you'd not have a newsletter. **Paula Levier**, our office administrator, supplies all kinds of behind the scenes help and I send her dates people have given me and she creates the calendar that is found in the middle of every issue. **Jan Lewis** and **Pam Cleghorn** have a hand — well, four hands really!— in the production as well. They do the folding and sealing of the issue for mailing. I take it to the post office at least 10 days before the beginning of the new month to ensure that that the bulk mail process gets the issue to you in a timely fashion.

Web edition: Once the Herald is in the mail, I add color to the headlines on all the pages and send the issue off to **Jan Lewis** (Trinity) and **Bob Simmons** (St. Peter's) who get the issue onto each church's website for guests looking at our websites to see that we have a newsletter and what is happening.

We also have the ***Herald Weekly***, an e-newsletter which is created and sent from our church office by Paula Levier, and a weekly ***Prayer List***, (again, Paula) which you can receive, if you wish, just by giving our church office your email address. By all means, *if you move*, let the office know! We are charged a fee for every newsletter that fails to reach you at a new address!

If you are reading this report but do not receive our monthly newsletter and would like to do so, please let us know! We'll get you on our mailing list. And by all means, if you have an idea of how our newsletter could serve you better, please let me know.

Dibbie Appleton – dib@maine.rr.com or 828-1090

Layreaders, Chalice Bearers and lectors - 2019

The rector is assisted by several lay members of the congregation at every regular service. This loyal group of parishioners includes **layreaders, lectors** and **chalice bearers**. One layreader does “full service” at the eight o’clock communion service, doing all the readings, prayers and assisting with communion. At the ten o’clock service the layreader reads the second lesson, the prayers of the people and assists with communion. A second layreader also assists at this service as a chalice bearer during communion. In the absence of an acolyte, both layreaders will pitch in with hand-washing and the collection. The Bishop licenses layreaders and chalice bearers and these licenses are renewed every three years as Advent begins. Lectors come forward from the congregation to read the first lesson and often the psalm and while they do not require a license, their reading adds an important element to the service, a visible and welcome participation from the congregation. On five Sunday months, layreaders often do double duty in order to fill all the necessary jobs. There are nearly 100 services a year to be staffed with these volunteers.

LAYREADERS & CHALICE BEARERS who served in 2019 are: **Marie Aikins, Dibbie Appleton, Tim Dunn, Lynne Gammon, Tom Keating, Kris Lemay, Jan Lewis, Edith McCormick, Alice Moisen, and Steve Pollock.**

LECTORS who served in 2019 were **Maizie Argondizza, Mary Dumond, Lynne Gammon, Beth Johns, Fiona Larsson, Bryan Lewis, Michael Morin, Bill Spear, and Marilyn Thomas.** We welcomed **Russ Dumond** and **Abraham Schechter** as new lectors in 2019 and Abraham’s wife **Angelika** joined the readers at our *Lessons & Carols* service and will be a lector in the new year.

With stunning Christmas music supplied by **Nell Britton** at the piano, our *Lessons & Carols* service on December 29 was as good as it gets! Wonderful readings were given in this order by: **Kathleen Potts, Kathleen Spear, Abraham Schechter, Py Morin, Johannah Hart, Fiona Larsson, Angelika Schechter, and Bill Spear.** Thank you to all the readers.

We are grateful to all those named herein for their dedicated service to Trinity in 2019.

Dibbie Appleton
Service scheduler

Greeters' and Ushers' Report

The Greeters' Program has had another good year. By adjusting the locations of the greeters we have been able to continue with fewer people.

We have one person in the Foyer before the 10AM service, where the majority of people enter, while ushers cover the front of the church.

After the service, the greeter moves to the Narthex to wish people Godspeed as they leave for the week. This way of greeting has worked well.

I would like to extend special thanks to our faithful greeting staff: Sarah Hoyt, Russ Dumond, Maizie Argondizza, Jennie Johnson, & Bob Richards, Rachel Henderson. If you have any interest in serving as a Greeter, please contact me.

The ushers have continued their good work: Skip Hoyt, Beth Johns, Karen & Bill Spear, and Brooks More, Steve Brown, Mary Dumond, and Jan Lewis. Thank you for your service.

If you are interested in joining us we would love to talk with you. Please call Sarah Hoyt and get on the schedule. It's a great way to meet a new face or two.

Sarah Hoyt — Coordinator
856-1869

Trinity Church SOUND SYSTEM Ministry: 2019 Report

The Sound System ministry consists of two separate functions: the monitoring of the P/A system at the late service, and the recording of the sermon for uploading to the Trinity website. This feature is now active, and can be reached by going to the Trinity website and clicking on the Worship function.

Many thanks to **Bill Green** for doing the service on the first Sunday of each month on a regular basis, and to **Dibbie Appleton** and **Marilyn Thomas** for filling in as needed.

Comments or questions are welcome at any time either in person, at 772-6874 or dferland8@maine.rr.com.

Respectfully submitted,

David Ferland

Christmas Fair

Trinity's 2019 Christmas Fair was held on Saturday, December 7. As always, it took the hard work of many people to make the Fair happen, and we thank everyone who was involved in any way. Wonderful fellowship, a positive interaction with the Greater Portland community, and a net profit of over \$6500. A successful day. Indeed.

Alice Moisen & Beth Johns, co-chairs

Yard Sale 2019

We made \$3,300 at our Yard Sale this year despite less people attending because of the perfect weather that day. Beth Johns and many other volunteers were at Trinity Tuesday through Friday from early morning until 5 pm pricing items. A huge thank you to everyone who donated, priced, dealt with the tents, and cooked, and cleaned, and volunteered for just about everything. It takes a lot of work and dedication to make a successful yard sale; and Trinity has the people to do it!

Thank you,
Doug Crosby

Report of the Music Director 2019

This year, the music program shifted to include more hymns from outside the 1982 hymnal, including African American Spirituals, The Catholic Gather hymnal, and modern praise music. We have also had some new members join us including Michael Morin, Sherry Britton, Jim Vanities, Stuart Tisdale and Terry Quinn. Michael Morin and Cindy McLellan have contributed to the worship experience by playing guitar. We also have started a new concert series, which so far has raised roughly \$1500. Schooner Fare And Choro Louco performed in the series this fall. The choir location was moved from the back to the front of the sanctuary in order to create more of a sense of leadership in worship. A new music committee was formed to include both choir and congregation members.

Nell Britton
Music Director

Junior Warden Report / Buildings & Grounds

It was another busy year for the buildings and grounds folk. The building is aging and in constant need of upkeep. We had a couple of big projects this year and a multitude of smaller ones.

The projects that were undertaken this year included:

- Painting of the entry hall and bathrooms by the inmates from Cumberland County Jail

- Installing new hardware on entry doors

- Demolishing cement wall in the driveway and having driveway patched

- Repaired front doors that were damaged by water and swollen shut

- Lincoln Hall floor was stripped and waxed by members of the AA group which meets Monday nights in the hall

- Repainted doors and front railings

- Heat tapes were installed around drains in kitchen roof

- The kitchen range was repaired

- Leaking sink was repaired in the daycare

We continued our association with Friends of Woodfords Corner in the maintenance and upkeep of Trinity Park, our proverbial front yard.

Again this year Deborah Shea provided and installed flowers around the sign on Forest Avenue. Thank you Deb!

I would also like to thank the people who gave up their Monday Mornings and many other times to help with the projects around the Church, Doug Crosby, Bob Richards, Skip Hoyt, Brian Lewis and Bill Gordon. If I have left anyone out I apologize.

Respectfully submitted,

Stephen Brown
Junior Warden

Greater Portland Family Promise

In 2019 Trinity continued to work with the many local faith communities supporting Greater Portland Family Promise (GFPF). We're pleased to report that Greater Portland Family Promise has moved 30 families from homelessness to housing since welcoming its first guests in July of 2017. Through our participation, Trinity and its volunteers in the program have made a tangible, positive difference in the lives of homeless families in the Portland area.

A snapshot of GFPF:

Our mission is to help homeless and low-income children and their families achieve sustainable independence through a community-based response. A core principle of the program is the use of existing community infrastructure to help families facing homelessness. We partner with established community resources and volunteers to create a system of care for families experiencing homelessness. This approach enables the program to operate at a third or less of the budget of a traditional shelter. Families in the program receive overnight shelter, meals, focused case management and support within local congregations. In the Family Promise model each host congregation furnishes clean, safe, overnight lodging and nutritious meals for one week, typically on a quarterly basis. Host congregations are supported by other faith communities who provide additional volunteers.

In 2019 Trinity supported GFPF financially and through volunteer activity. In partnership with Clark Memorial Methodist Church, which provided the overnight space and their own volunteers, Trinity volunteers participated by handling logistical requirements, making and sharing meals, playing with children or helping them study and talking with parents after a long day.

Rick and Lynne Gammon coordinated Trinity's involvement in the program and want to thank the Vestry for their financial and moral support. They also want to express their heartfelt appreciation to the following Trinity and St. Peters members who were part of this life changing effort in 2019:

Dibbie Appleton, Pam Cleghorn, Kimberly Cough, Barbara Cough, Catie Cough, Donna Downing, Janene Gorham, Paul Guerin, Johannah Hart, Beth Johns, Tom Keating, Bryan Lewis, Jan Lewis, Alice Moisen, Murrough O'Brien, Katherine O'Neill, Marilyn Thomas, Nancy Vanities, Maddie White and Sarah Wilson. Julia Huttel an unaffiliated volunteer was also part of the Trinity support group.

In 2020, our role will change. Clark Memorial Methodist Church will be dissolving in June of this year. This means that Trinity will no longer serve as a support congregation. Our volunteers have been encouraged to enlist as part of the "Bullpen". This is a list of trained volunteers who may be called upon to assist other congregations on an as-needed basis.

Lynne & Rick will continue to be closely involved with Family Promise in other capacities and will keep Trinity apprised of opportunities for participation.

If you would like to be involved, please contact Lynne at lgammon65@gmail.com or (207)-772-4758.

Trinity Day School Board Annual Report 2019

Trinity Day School is the licensed day care center that operates Monday-Friday 7:30-5:30.

The director, Melanie Guiod, has been with us for four years. Under her leadership, Trinity Day School has grown with a total of 12 staff members (including herself) and has 49 children enrolled to its 49-child capacity and a waiting list. It seems to be on solid financial footing.

The Day Care has always been structured as a non-profit corporation to be controlled by Trinity Church. The majority of the Day Care Board of Directors is supposed to be from Trinity Church, and Trinity Vestry has some control. Currently it is made up of 8 Trinity Day School members and 7 Trinity Church members.

Caitlin Dahms (Trinity Day School's former Center Manager) and Bill Green spearheaded Trivia Night again this year, which was a major joint fundraiser for Trinity and Trinity Day School and also a great way to work together. Again, this year it was a huge success and we look forward to doing it next year.

Trinity people who serve now on the Day Care Board are: Kathie Winchenbach, Bill Green, Pam Green, Jane Hartwell, Marilyn Thomas, Barbara Cough (ex officio) and Larry Weeks (ex officio).

-Melanie Guiod

Associate Rector's Report

Children's Formation

We have tried on some exciting things over the course of the year and are thankful to the many helping hands who contribute to the various offerings for children.

Sunday School was lead by Caitlin Dahms through November when Rev. Katie Holicky took over upon Caitlin's departure. January- May and then again September- October, we tried on a "rotation" style Sunday School where children explored the same story through a variety of activities over the course of the month. From November on, we began a new model of Sunday School in an effort to be more engaging to a variety of age groups. On the first Sunday of the month we spend time with the week's lectionary and create our own Gospel Comic Strips. The second and third Sundays are spent exploring Biblical stories through arts, games, and more. The fourth Sunday children spend time working on a service project. Our Sunday attendance runs from zero to fourteen children, and the service project tends to be the biggest draw for our young people. We are thankful for those who continue to help out with fostering spiritual growth for our youngest parishioners. Thanks to our Sunday school volunteers and especially to Barbara Cough and Jess Marino who have been a great help as our program has transitioned this year.

The Community Easter Egg Hunt proved to be a huge success! We welcomed over eighty people from the greater community to participate in an indoor egg hunt and "carnival" experience. Games, crafts, and snacks were offered in the Hall and we welcomed children into our worship space to hunt for eggs filled with small toys. The greater community was overjoyed to be welcomed so warmly to Trinity.

In our Intergenerational All Church worship services we have invited young voices as readers, acolytes and more. At the end of the school year we celebrated Pentecost, honored those who graduated from high school, and those who had been a part of leading in the children's program over the school year. In the fall we welcomed almost eighty people on the morning of our Intergenerational All Church service that included some creative preaching and liturgical participation from various families.

For Christmas Eve we tried on one intergenerational service that included a new version of a Pageant and liturgy created by Rev. Katie Holicky. We welcomed over two hundred and thirty people who enjoyed a brief pageant and worship experience. Many shared this was "the best Christmas Event in years!".

The Ecumenical Youth Group, which includes Trinity, St. Luke's, Woodfords UCC, and HopeGateWay UMC, continues to be a rich ministry for our middle and high schoolers in 7th-12th grade. Seven teenagers have participated over the course of the year, and really enjoyed not just fun activities like snow tubing, but also found themselves deeply invested in service projects

to both the local and global communities.

Outreach

Our relationship with Ocean Ave. Elementary has deepened over the course of this school year. Through connections with office staff Rev. Katie Holicky was able to identify more needs, and a glove drive was started. Thus far we have donated over one hundred and fifteen pairs of gloves. This included gloves from Rev. Katie's Elementary school in Virginia who wanted to join in the efforts to support a fellow Title One school. From September - December we donated over nine hundred snacks to Ocean Ave, and in December the Vestry approved \$1000 of Cora Brown funds to fill the Ocean Ave snack pantry to further meet their growing snack needs. Moving into 2020 we will be looking for a volunteer to take charge of this outreach ministry.

Initial groundwork has been done to start a Recovery Eucharist for folks both in group homes and for the greater community. Clergy are working on completing a Diocese New Initiatives Grant that will help fund this outreach ministry. Stay tuned in 2020 while we get this ministry off the ground.

In December Sunday School partnered with Youth Group on a service project for Hope House, a home for asylum seekers. The children enjoyed this project so much they have decided to move forward with doing a service project every fourth Sunday of the month. Thanks to Jess Marino who helped to foster this outreach with youth, and who will continue to keep this ministry going.

The Rev. Katie Holicky

Senior Warden's Report

Isn't Trinity a heck of a church?

As I look back on 2019—and the decade it capped, I think of all the things we've done! Yard sales, Christmas fairs, trivia nights, concerts, speakers and Third Thursdays. We've been involved throughout our neighborhood and community with Family Promise, St. Elizabeth's, Project FEED and the Ocean Avenue School as well.

We have an amazing cast of characters. I have often said that we would make a great TV show!

The theme song would be played by our marvelous Music Director Nell Britton and sung by our ever-strengthening choir.

The year 2020 will be a challenging one., but I am optimistic.

We are reaching out to our brothers and sisters at St. Peter's to rewrite our cooperative agreement. We are working closer with our partner church as we face another big change this year.

We have a new bishop who is full of energy and it will be interesting to learn his perspective of the Deering Episcopal churches.

This will be Larry's last as our leader. He is such an amazing preacher. Many Sundays I dragged myself into a pew only to hear words that I thought were sculpted for me. His sermons have made my life better. He performed the marriage ceremony of both of the Green children and it has been fun watching our families grow in age and number.

Jeff and Kathie Winchenbach are stepping back as co-treasurers. They have done a sensational job handling our finances and even though they'll be happier, they will be sorely missed.

Steve Brown is stepping down as Junior Warden. I want to thank him for the work he did in that role as well as being the head of buildings and grounds.

I want to thank the vestry for all the hard work it does. Dibbie does an amazing job as Clerk. We've got more agendas and minutes flying around there than you can shake a stick at.

Most of all, I want to thank the congregation. You are a really nice bunch of people and I'm glad to have so many friends.

Writer Bill Rohrbach told me one time, "There are 540,000 men in the United States named Bill and every one of them is a good guy!" Let's hope so. If the vote goes the way I expect it to at the annual meeting, we'll have Bill Green, Bill Gordan and Bill Spear helping to lead the charge! I think we should change Dibbie's name to Billie!

So, 2020 is setting up as a wild and wonderful year. I am very much looking forward to the challenges we face and having some fun as we move forward together.

Bill Green

Rector's Report

Worship. Worship remains the central to our life here at Trinity. Our worship has continued to be in our converted space in the sanctuary (Nave). We continued with a very open front space and a different way to face the altar. We also continued with the reading of the scriptures closer to the people. The experiment is ongoing. In the summer, we moved the altar into the open space to be closer to the worshippers. Ashes To Go was also continued this past year at Monument Square and in other Maine communities. It's very moving to impose ashes on folks outside of a more formal liturgical setting for both parties. Liturgically we worshipped using many of the Episcopal Church approved liturgies. And we had a great multigenerational Christmas worship experience. It was both a pageant and a chance for us all to hear the choir and celebrate the birth of Jesus. There was a later service at St. Peter's as well.

Music. Trinity broadened its music this year a bit, lead by Nell Britton, our Director of Music. You will read about this in her annual report. Additionally, Nell and the choir members and others who make up the choir committee have initiated a wonderful and eclectic concert series. Read about it in this report and Look for the 2020 concerts! Great job, Nell and Choir.

Formation. During Lent we had a Wednesday Noon group using the Episcopal Way of Love Curriculum. We also used part of the liturgy as teaching opportunities with the bulletin and some explanations during the service of key Anglican Eucharistic concepts.

Formation for Children and Youth. During the first half of the year we maintained a Sunday school and involved the community in a very successful Easter Egg hunt with several Trinity folks involved and about 50 kids from the community and Trinity. Due to several personal setbacks with our Director, the fall session of the Sunday School was a challenge. Caitlin Dahms resigned in November due to personal circumstances. Our Associate Rector, Katie Holicky was shifted from some of her duties and pulled the Children's formation program together for the balance of the year and designed and produced the Christmas Pageant as well as making sure the Sunday School was staffed on Sundays. We also continued to support Katie's leadership in the joint youth group.

A new person. One of the great things about our life with St. Peter's is the fact that you all get to work with different clergy. We call them "assisting priests." At St. Peter's it is the Rev. Mary Ann Hoy and at Trinity it is the Rev. Roy Partridge. What a treat for each parish. AND in 2019 Trinity got to sponsor and walk with another clergy person, the Rev. Katie Holicky. Katie was ordained a deacon by Bishop Brown in August at Trinity and she has been an associate rector here and a wonderful presence here. We knew her a bit from our joint youth group and have gotten to know her even more. Thanks for joining us Katie. Katie will be ordained to the priesthood on February 15, 2020.

St. Peter's. St. Peter's continued to share a rector with us in 2019. Joint efforts and a common mission for the Deering and East Deering and North Deering part of Portland has been elusive for these two independent parishes attempting to find a way forward together. However the impending transition with a change in clergy leadership has born fruit in this effort. We have met with members of St. Peter's on several occasions and the two congregations are growing in trust and collaboration.

Trinity Day School. Our relationship has been marked with continued good relations. We negotiated a new three year lease which was a huge effort involving several Trinity members and much hard work. Also, again Bill Green lead an effort to raise funds for both "Trinitys" with another great Trivia Night. Thanks to Bill Green, Barbara Cough, Pam Green, Kathie Winchenbach, Jane Hartwell, Marilyn Thomas and Larry Weeks who are Trinity's representatives on the TDS Board of Directors.

Christmas Fair and Yard Sale. Lots of work and lots of fun.

Thanks to you all as we continue to be a faith community during change. Thanks for your openness and compassion and kindness to each other.

And, of course, we lost some friends: Hugh MacMahon, Jane Sudds. They remain with us in many ways.

So. This is my last Annual Report! I have been experiencing many "lasts" during 2019 and into 2020. I would love for you to view my life here at Trinity through my eyes. If I could make a movie, I would. It would begin for me with the intrepid Jim Lannon and Beth Johns traveling out to Arizona in 2001 in 100 degree heat. We have travelled together, you and I, and my family. My son Elliott was baptized here and my extended family has been woven into our fabric over the last 18 years. I am so grateful to my family.

I am grateful to all of you over the years. It is the people that we remember rather than the buildings or programs. And that is as it should be.

"Be swift to love."

Thank you.

Report of the Nominating Committee

The 2019 Nominating Committee of six members includes the two term-ending vestry members Paul Guerin and David Ferland (one member scheduled to end this past year resigned), Bryan Lewis, Joan Della Torre, Alice Moisen and Bill Spear. Ex-Officio members are the Rector Lawrence Weeks, the Senior Warden Bill Green and the Junior Warden Steve Brown. In addition, Dibbie Appleton was very helpful in providing her thoughts and advice on the process.

As a result, we are pleased to present the following people for election at the 2020 annual Meeting of Trinity Episcopal Church:

Officers:

Senior Warden-Bill Green
Junior Warden-Bill Gordan
Treasurer - Bill Spear
Clerk-Dibbie Appleton

Vestry (class of 2023):

Eric Lindbom
Johannah Hart
Kris Lemay

Delegates to the annual Diocesan Convention:

Beth Johns
Bill Green
Alice Moisen

Alternate Delegate: David Ferland

Respectfully submitted,

David Ferland